

Constitution

Article I

Name

The official name of the organization shall be the American Chemical Society Student Affiliates Chapter and hereafter abbreviated SAC.

Article II

Objects

Section 1.

The purpose of SAC shall be to promote involvement and knowledge in the field of chemistry.

Article III

Membership

Section 1.

Membership is limited to UIC students, faculty, and staff.

Section 2.

No membership can be denied on the basis of race, religion, sex, or national origin in accordance with the Board of Trustee's policies regarding nondiscrimination on the aforementioned basis.

Section 3.

Membership shall not be limited to any one particular major or field of interest. There shall be no distinction made between members of science and non-science majors. Any person interested in chemistry shall be eligible for membership.

Section 4.

Only under extreme circumstances shall a member be recommended for expulsion from SAC. Recommendation for expulsion comes from a vote of all members of 50% plus 1 in favor of such an act. In such a circumstance, the committee of all current officers and an equal number of non-officer members (referred to from hereon after as "the board" shall meet to discuss the necessity of expulsion. "The board" will need to obtain a 2/3 majority vote on expulsion, on the grounds that the individual is willfully detrimental to SAC. This vote must be consistent (having at least a 2/3 majority) upon a second, immediate vote. Upon completion of the vote, the president shall inform the individual of his or her removal

from the organization. This action shall be in effect for no more than one year from the date of the vote.

Section 5.

There are no levels of membership.

Article IV

Officers

Section 1.

The number of officers shall be no less than three and no more than six. The President, Treasurer, and Information Officer are required officers of SAC. Three additional officers are recommended for SAC, but are not required by constitution. These officers may not be faculty, staff, or alumni.

Section 2.

Eligibility is limited to those members who are of a major not other than chemistry, biochemistry, or chemical engineering. Furthermore, they must have completed the chem 232, 233, 234. Additionally, the candidate must continue their enrollment at UIC for a further academic year. Special requirements for individual positions are given in Section 4 of Article IV. Finally, the officer must be a national member of the ACS.

Section 3.

The term of office is one year. An officer is allowed more than one consecutive term. If an officer is planning on running again for a position, he or she is still able to participate in the voting.

Section 4.

The Duties of the President

- A. The president shall follow and abide by all rules in the ACS handbook.
- B. The president shall review current members and work actively in recruiting new members.
- C. The president shall take over any responsibilities of other officers when and if they are no longer fit to do so, or if any issues not otherwise assigned to another position need to be handled.

The Duties of the Vice-President

- A. The vice-president shall follow and abide by all rules in the ACS handbook.

B. The vice-president shall assist the president in recruitment efforts.

The Duties of the Information Officer

- A. The information officer is to handle the duties otherwise assigned to the secretary.
- B. The information officer shall be responsible for updates to the SAC website and management of the list-serv.
- C. The candidate must have taken chem 302 and have basic knowledge of web design.
- D. Further duties are to provide the members with information relevant to SAC and the goings-on within the organization.

The Duties of the Treasurer

- A. The treasurer is responsible for the management of financial resources for SAC.
- B. The treasurer shall also propose methods of generating revenue for SAC.

Section 5.

An officer may be removed by a vote of no confidence by the members. The members may choose to elect a representative that speaks for them to convince the officer to willfully step down. If the officer does not wish to step down, the general members must submit to a public ballot vote (i.e. a petition) to be given to the Faculty Advisor. The other officers may not vote. The vote must have 50% plus one for it to be considered valid. The Faculty Advisor can either reject this petition for the officer's removal or declare the officer's current position empty. If there is more than 2 months until the next scheduled election, a new election for that position must be held. It is suggested that the chosen representative should then assume that position.

Section 6.

The only legitimate transfer of power is through elections. No naming of successors may take place (no "heirs to the throne" system shall be allowed), except in the provisions set forth in Section 4 of Article V.

Article V
Elections

Section 1.

The election should take place by the end of March. Candidacy must be announced before the ides of March and no later. This ensures the election committee adequate time to make a decision on their votes.

Section 2.

Only those who are members of both SAC and ACS shall perform election of each position. The qualifying voters must write their choice candidate on the ballot. Once they have written their choice of each position, the ballot is sealed in an envelope and placed in the ballot box. When the ballot has been placed in the box, the voter's name is then crossed off the list to prevent multiple votes. The faculty advisor then opens each ballot to count up votes. The candidate with the most votes is elected to that position.

Section 3.

Notification of election to an office shall be given by the Information Officer of the current term. Notification by email is the ideal method, as all members may be informed as to whom the new officers are.

Section 4.

In the event that an exiting president has no declared successor, the presidential responsibilities fall in the order of treasurer, vice-president, information officer, followed by any other elected position. If no successor is found due to no voter turnout, the president may name a successor from the members. In the event that this fails to produce a president for the following year, and the president is unable to run SAC after graduation, SAC is handed down to the faculty advisor who may either dissolve SAC for one year, or take over elected responsibilities for one year. If, in one year still no president is chosen, SAC must be dissolved.

Section 5.

If the SAC membership drops to 5 or less persons, the only officer shall be a "Fearless Leader" president. The duty of this position is to actively recruit members and bring enrollment above 15. The "Fearless Leader" president will meet bi-weekly with the faculty advisor to discuss the status of SAC.

Article VI

Meetings

Section 1.

Officers should meet at least biweekly during the summer term to discuss planning of activities. There are no requirements for member meetings. If a member meeting is to be held, all members must be notified one week in advance. An activity should be scheduled at least once a month in between semester terms.

Section 2.

Special meetings may be called by any member or officer. An email to other members may be sent out, giving the nature of the meeting and the specifics (location, etc...). It is recommended that meetings be announced by an officer directly, but in special cases it may be necessary to forgo this formality and exclude this process. If such is the case, it must be urgent and necessary since it may be cause for friction between members if one circumvents the system.

Section 3.

A quorum shall consist of 50% of the members. If voting occurs at such time, the number of votes in favor of an action must still be what would be needed if all members were in attendance. In other words, the members not in attendance are assumed to cast a negative vote against the action.

Article VII

Advisor(s)

Section 1.

The advisor of SAC shall be a full-time faculty or academic staff member of UIC in the chemistry or chemical engineering field.

Article VIII

Committees

Section 1.

A committee may be formed by the following protocol. The officers and an equal number of members, selected at random from names in a hat, must vote on the necessity of the committee being requested. A 2/3-majority vote is needed for the committee to be constructed. All powers and limitations, as well as objectives, are to be decided on before the voting occurs. A formal write-up is required and any changes must be voted on.

Section 2.

There are no standing committees. Committees are called when needed. The only committees laid forth here are for expulsion of members or deposing officers.

Article IX

Dues

Section 1.

There are no dues.

Article X

Handling of Funds

Section 1.

The SAC C.O.F. account shall be managed, primarily, by the treasurer.

Section 2.

Only the current president and treasurer are authorized to sign any form related to SAC funds.

Section 3.

All monies collected on campus must be deposited into SAC's C.O.F. account.

Article XI

Amendments and Revisions

Section 1.

The constitution may be viewed online at the SAC website, <http://www.chem.uic.edu/ACS>, at anytime by all persons.

Section 2.

No changes to the above articles may be made for historical reasons, but any amendments adopted below may supercede the guidelines above. The most recent amendment takes precedence over the least recent.

Amendments may be changes or additions to this constitution of SAC. The amendment may not completely change an article, only serve as a clarification to it. If the amendment is to address an issue not governed by an article already, the amendment itself must follow the above articles itself to be considered fair and just. For an amendment to be enacted it must be adopted by the SAC through the procedures outlined below.

Section 3.

The officers must meet to discuss the necessity of the amendment. The officers must then present their case for the amendment to the faculty advisor. If the faculty advisor deems the amendment fair and just, then it shall be adopted in the order it was received. If the faculty advisor does not deem the amendment fair and just, then an equal number of individuals, of both ACS and SAC membership as there are current officers, will be appointed to vote with the officers on the approval of the amendment. The choice of the independent voters will be made by the reverse order in which they were accepted. In other words, the newest members take precedence on the committee. The vote must receive a 3/4 majority, in the presence of the faculty advisor, for it to be enacted as an amendment.

The constitution and its amendments must be posted on the SAC website for peer review. All attempted amendments must be recorded, as well, by the information officer and presented to the faculty advisor at the end of each fall semester.

If an unpopular amendment is enacted, the student body has the power to have it nullified. The general SAC body, excluding the officers, may meet in the presence of the faculty advisor to vote on the amendment. A 2/3-majority vote in favor of nullification would immediately suspend the power of the amendment. The nullifying amendment would then be added to the list of amendments.

Article XII

The Amendments